

## Tool - Partnership Engagement Plan

The Partnership Engagement Plan documents your strategy to engage partners. You can use this template to brainstorm how to engage partners when you are starting your Health Promoting School (HPS) efforts. **Later on, use these same questions to determine sustainability partners and plan how you will engage them.** Answer the template questions for each “critical partner”. If your school is already engaging a partner, include them on the template and indicate your current efforts.

**Our vision statement for HPS:**

| Partner 1:   |  |
|--|--|
| What role can/will the partner play in our HPS efforts?<br><i>(For sustainability, what role can the partner play in sustaining your HPS efforts?)</i> |  |
| How can this partner help us achieve our HPS vision?   |  |
| What are the key messages to communicate to the partner group?   |  |
| How will we know we are successful?  |  |

| Key Activities | HPS Team Member (s) responsible | Dates |
|----------------|---------------------------------|-------|
| 1.             |                                 |       |
| 2.             |                                 |       |
| 3.             |                                 |       |
| 4.             |                                 |       |

| Partner 2:   |  |
|--|--|
| What role can/will the partner play in our HPS efforts?<br><i>(For sustainability, what role can the partner play in sustaining your HPS efforts?)</i> |  |
| How can this partner help us achieve our HPS vision?   |  |
| What are the key messages to communicate to the partner group?   |  |
| How will we know we are successful?  |  |

| Key Activities | HPS Team Member (s) responsible | Dates |
|----------------|---------------------------------|-------|
| 1.             |                                 |       |
| 2.             |                                 |       |
| 3.             |                                 |       |
| 4.             |                                 |       |

| Partner 3:   |  |
|--|--|
| What role can/will the partner play in our HPS efforts?<br><i>(For sustainability, what role can the partner play in sustaining your HPS efforts?)</i> |  |
| How can this partner help us achieve our HPS vision?   |  |
| What are the key messages to communicate to the partner group?   |  |
| How will we know we are successful?  |  |

| Key Activities | HPS Team Member (s) responsible | Dates |
|----------------|---------------------------------|-------|
| 1.             |                                 |       |
| 2.             |                                 |       |
| 3.             |                                 |       |
| 4.             |                                 |       |

| Partner 4:  |  |
|---|--|
| What role can/will the partner play in our HPS efforts?<br><i>(For sustainability, what role can the partner play in sustaining your school-wide wellness efforts?)</i> |  |
| How can this partner help us achieve our HPS vision?  |  |
| What are the key messages to communicate to the partner group?  |  |
| How will we know we are successful?   |  |

| Key Activities | HPS Team Member (s) responsible | Dates |
|----------------|---------------------------------|-------|
| 1.             |                                 |       |
| 2.             |                                 |       |
| 3.             |                                 |       |
| 4.             |                                 |       |